



ENROLMENT FACT SHEET

EXAMPLE ENROLMENT SCHEME – PRIMARY

Our Lady Help of Christians Catholic School regularly receives more applications for enrolment than there are places at the school. In order to ensure a fair and transparent system for selection of students, the school has adopted an enrolment scheme to be approved by the Ministry of Education.

The maximum roll is stated in the school's Integration Agreement. The number of non-preference places that can be offered is a set proportion of the school's maximum roll. (Non-preference places can only be offered if every preference application has been accepted and the maximum roll has not been reached.)

Enrolments will be considered separately for each year level, in the following order for each of the priorities (1–4):

1. Siblings of current students
2. Siblings of former students
3. Children of past students
4. Children of school staff, or of the school board
5. All other students

Priority of enrolment for preference students

Priority 1 – Preference applicants living inside the zone of Our Lady Help of Christians School

Priority 2 – Preference applicants living outside the zone of Our Lady Help of Christians School.

Priority of enrolment for non-preference students

Priority 3 – Non-preference applicants living in the zone of Our Lady Help of Christians School

Priority 4 – Non-

preference applicants living outside the zone of Our Lady Help of Christians School

General

If there are more applicants than places available in any priority group, acceptance will be determined by the date on which the full application (with all relevant supporting documentation) is received and acknowledged by the school.

The enrolment close-off date for the following year's intake is the last day of August. Applicants will be advised of the outcome of their application during September of the year preceding enrolment. The Board delegates to the Principal the responsibility to administer this enrolment scheme.

Applicants seeking priority status on the basis of:

- sibling relationship will be required to provide proof of the relationship
- living in the zone will be required to provide proof of residence in the specific area.

The number of places available for non-preference students will be governed by the maximum number allowable under the Integration Agreement.

NOTES

If the total number of applicants is greater than the number of places available, unsuccessful applicants will have their names recorded on a waiting list.

The waiting list will remain valid for the current year following notification of an unsuccessful application. Applicants on the waiting list may be offered places during the year if places become available. If applicants wish to remain on the waiting list after the current year they will need to inform the school in writing.

Zone description: The school zone is enclosed by the boundaries, as described below.